

2025 Community Organisation of the Year Nomination Form Preview

2025 Community Organisation of the Year

* indicates a required field

Overview

North Burnett Regional Council Australia Day Awards celebrate the extraordinary accomplishments and contributions of individuals, community groups and organisations across our region.

These awards recognise and pay tribute to those who have gone above and beyond to improve the lives of others and made our region a stronger, friendlier and more diverse community.

[Before completing this form, please review the Australia Day Awards Nomination Guide, which includes helpful information on each award, criteria and nomination tips.](#)

Award Terms and Conditions / Eligibility Criteria

- Nominees must reside in the North Burnett region. In exceptional circumstances, where this is not the case, the nomination must demonstrate how the nominee has made a significant contribution to the community and has a strong connection to the North Burnett region.
- Nominations will be assessed against set criteria for each award category and nominations must demonstrate how the nominees meet or exceed the criteria.
- Nominations cannot be carried forward from previous years. A new nomination must be submitted for the nominee to be considered for an award.
- Nominees are able to be nominated for more than one award category; however, a nomination must be submitted for each category.
- A nominee need only be nominated once for an award. Nominating someone multiple times does not add merit to their nomination and will bear no weight in the selection process.
- Self-nominations are not accepted. All nominees must be nominated by a third party.
- An award winner is only eligible to receive an award in one category.
- Recipients of awards are ineligible to receive the same award within a five year period, however, can be considered for recognition in a separate category. For example: A person was awarded the Citizen of the Year award in 2023. They can be the winner of the Volunteer of the Year award in 2024, however, are ineligible to be awarded the Citizen of the Year again until 5 years have passed.
- Council reserves the right to decline an award nomination if the nominee does not meet the award eligibility or criteria, if a nomination is incomplete or if information is incorrect.
- The Awards Selection Panel will assess each nomination against the award eligibility and category criteria.
- The Award Selection Panel reserves the right to consider a nominee under an alternate category if deemed appropriate.
- The Award Selection Panel recommendations are final, and no correspondence will be entered into on the decisions made.

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I have read the award terms and conditions and wish to continue with my nomination *

☐ Yes

Information Privacy

Information Privacy Act 2009 collection notice – Council is collecting this information in order to process your nomination. This information will be accessed by the Australia Day Award Selection Panel (including parties external to Council). Nominee names and winners and their accomplishments may be released publicly including in local media, on Council's website, Australia Day functions and may be used in future Council publications and reports.

Your information will not be given to any other person or agency unless required by law. If you provide Council with any personal information about another person, you should ensure that you are authorised to do so.

NOMINEE PROFILE

* indicates a required field

Who are you nominating for an award?

Community Organisation Name *

Organisation Name

Facebook page or website

Must be a URL.

Main contact for community organisation

First Name

Last Name

Position

Example: President, Secretary and Treasurer

Mobile Phone Number *

Must be an Australian phone number.

Nominee Home Phone Number

Must be an Australian phone number.

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Email Address *

Must be an email address.

Which community does the nominee resides? *

- ☐ Biggenden ☐ Eidsvold ☐ Gayndah ☐ Monto ☐ Mt Perry ☐ Mundubbera

Community Organisation Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.
e.g. Mailing address

NOMINEE PROFILE (CONTINUED)

* indicates a required field

Completing your nomination

We are looking for an extraordinary community organisation who has gone 'above and beyond' in improving, promoting and enriching the lives of residents and visitors.

Share with us the story of the person you are nominating and why they should be the next Community Organisation of the Year.

[Review the Awards Nomination Guide for helpful hints and to check you are addressing the award criteria in your response.](#)

You can complete your nomination as an essay style response or answer specific questions

Type of Nomination

How would you like to complete your nomination?

- ☐ Essay Style response
☐ Question and answer response - respond to questions aimed at addressing selection criteria

Essay Style Response - Why Should they be recognised?

Why are you nominating this person?

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We're looking for someone who is exceptional at what they do, contributes to society and inspires those around them. Tell us the story of the person you are nominating and why they should be the next Citizen of the Year recipient.

Question Response - Why Should they be recognised?

Why are you nominating this community organisation for an award and describe your nominee's outstanding contribution to their community? This could be in their local community, across the North Burnett Region, Nationally or Internationally. *

Word count:

Question 2: Please give examples of initiatives or programs your nominee has undertaken to benefit the community or to meet community need? Highlight how they have directly enabled participation, inclusivity, volunteering and attendance? *

Question 3: Share with us how your nominee has displayed leadership within the community, inspired others and collaborated with other community groups or organisations? *

Word count:

Contribution to Community

How many years have they served their community? *

Must be a number.

Who can comment on their service?

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The ideal referee is someone who can provide insight on your nominee's service, overall character and is able to comment directly on the nature and impact of their achievements. The referee may be contacted to confirm nomination information.

Referee 1 *

First Name

Last Name

Mobile Phone Number *

Must be an Australian phone number.

Email address *

Must be an email address.

Optional: Please upload a letter of reference

Attach a file:

A maximum of 5 files may be attached.

The letter of reference must be from a third party and not the nominator or nominee

Supporting Documentation

Supporting documentation is not mandatory, however, it can support your nomination and show evidence of your nominee's achievements. Please attach any relevant documents or materials that support this nomination. This could include letters of recommendation, media articles (including social and print media), awards and achievements.

Attach a file:

A maximum of 5 files may be attached.

NOMINATOR PROFILE

* indicates a required field

Your details

Are you nominating as an individual or organisation (e.g. club, team, community group, non-for-profit organisation or business)? *

☐ Individual ☐ Organisation

Organisation Name

First Name

Last Name

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Organisation

Position (if you are part of an organisation)

Contact Phone Number *

Must be an Australian phone number.

Please use mobile number rather than home number, if possible.

Email Address *

Must be an email address.

Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

How do you know the person you are nominating?

Would you like your nomination kept confidential?

Council will notify nominees they have been nominated for an award. Please select if you wish to keep your nomination confidential or if your details can be provided to the nominee. *

- ☐ I authorise Council to advise the nominee I nominated them for an award, upon the nominee's request
- ☐ I do not give Council consent to release my personal details to the nominee

ACKNOWLEDGEMENT

* indicates a required field

Declaration

I confirm that: *

- ☐ I have attached additional information to support my nomination (if required).
- ☐ I have completed all sections of the application form.
- ☐ All the details in this nomination and any attachments are lawfully true and correct.
- ☐ I have read understood the Awards terms and conditions and eligibility criteria

At least 4 choices must be selected.

How did you hear about the Australia Day Awards?

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Please select at least one of the following *

- ☐ Council website
- ☐ Direct conversation with Council Staff
- ☐ I have nominated previously and knew to nominate again
- ☐ Social Media
- ☐ Word of Mouth
- ☐ Council's eNewsletter
- ☐ The paper e.g. North Burnett News
- ☐ Other:

At least 1 choice and no more than 8 choices may be selected.

Submitting your nomination

- You will be unable to make changes to your nomination after you press the submit button. Please ensure all details are correct prior to submission.
- After you submit your nomination, you will receive a confirmation email with a copy of your nomination, to the email address you logged into SmartyGrants with.
- If you do not receive an email confirmation after pressing the submit button, your application has not been successfully submitted. Please contact Council if you have not received an email confirmation on 1300 696 272.